

PM4NGOs Partnership Categories

**First version: January 2020
Update: October 2021**

1. Introduction

PM4NGOs is an international NGO that promotes and sustains the professionalism of program and project management in the international development sector and is the owner of Project DPro, Program DPro, and FMD Pro.

We're dedicated to advancement in the project management skills of individuals and organizations working in the development sector throughout the world. Our aim is to reach not just donor organizations and NGOs, but community-based organizations and individuals on the ground who are making the difference, often against the odds and with minimal resources.

Our understanding is that best practices, platforms, and tools must not be produced by PM4NGOs, but collaboratively developed by the sector and for the sector. In order to succeed, we promote an ecosystem of collaboration and support.

This ecosystem is composed by NGOs (international, national, community-based), foundations, funding organizations, training companies, and any enterprise aligned with PM4NGOs mission and goals.

We are constantly searching to establish new partnerships that are mutually beneficial and generate guide and tools to strengthening the capacity of project and program managers in the development and humanitarian sectors.

2. Categories and criteria

2.1 Sponsoring Partners

Sponsoring Partners are **organizations** that contribute financially or in-kind to PM4NGOs.

Requirements:

The partnership must be governed by a Memorandum of Understanding or Contract and must cover:

- An in-kind contribution to a PM4NGOs project, such as guide development, translations, tools development, or platform / website development and maintenance; or
- A financial contribution to a PM4NGOs project, such as guide development, translations, tools development, or platform / website development and maintenance; or
- Development and handing over to PM4NGOs of guides, supplemental materials, tools, or other materials.

Process:

Sponsoring Partners must be approved by PM4NGOs Partners Committee.

PM4NGOs will grant the benefits automatically after signing the Memorandum of Understanding or Contract.

Benefits:

PM4NGOs will acknowledge the contributions at the specific project / product communications and marketing. In addition, partners in this category will be prominently listed on the PM4NGOs website and when applicable on publications.

2.2 Supporting Partners

Supporting Partners are **organizations** that provide visibility to PM4NGOs and its core products or services, such as Project DPro and Program DPro guides and certification, but do not contribute in-kind or financially to PM4NGOs.

These partners enhance our core offerings in ways that allow PM4NGOs to support professionals we could not directly serve and reach countries and communities where we do not have a physical presence (office or remote staff).

Supporting Partners are also **organizations** that provide not in-kind resources to PM4NGOs, such as consulting services, guides and publications, or pro bono services.

Requirements:

In order to be recognized as Supporting Partner, the organization must:

- Adopt the Project DPro or other PM4NGOs methodology, entirely or partially tailored into the organizational policies and project/program management procedures; and/or
- Support a shared strategy to establish project and program management standards (in the development sector) based on the Project DPro and other PM4NGOs methodologies; and/or
- Promote a human resources policy that requires or indicate preferable Project DPro or other PM4NGOs methodologies certification in their hiring procedures.

or

- Support to PM4NGOs operations, projects, or initiatives by providing not in-kind resources and materials.

The partnership can be established by either:

- A Memorandum of Understanding underlying the requirements described above; or
- Unilateral recognition by PM4NGOs.
 - In this case, evidence of the above requirement must be collected and provided, such as a website statement, policies and procedures, or other public statement.

Process:

The PM4NGOs Executive Director or a Board Member submits the partnership request (to sign an MoU) or recognition to the Board Partnership Committee. PM4NGOs will grant the recognition after approval by the Committee.

Benefits:

PM4NGOs will display partners under this category on the PM4NGOs website and when applicable in publications.

2.3 Training Partners

This category includes both **organizations** and **individuals** who are recognized as official training partners. This acknowledgement does not represent any kind of accreditation or certification of trainers or their services.

Requirements and Process:

Training Partners must follow a specific process and criteria, part of PM4NGOs Policies and listed on the PM4NGOs Website.

Training Partners must be approved by PM4NGOs Partners Committee.

Benefits:

A profile at the PM4NGOs Training Partners directory. Other benefits, fees, and visual identification (badges) are also presented on the Training Partners registration page.

2.4 Authorized Invigilators

Authorized Invigilators are **individuals** who are allowed to purchase exams in bulks and invigilate their candidates.

This process is a consent, not an accreditation. That means this consent cannot be used as status for marketing or communications purposes, about the invigilators or their organization, regardless the communication channel.

Requirements and Process:

Authorized Invigilators must follow a specific process and criteria, part of PM4NGOs Policies and listed on the PM4NGOs Website.

Benefits:

Access to PM4NGOs Exam System to purchase exams for groups of candidates and monitor their results and progress.

2.5 Exam System Users - Non-profit Organizations

Exam System Users are **organizations** that are allowed to purchase exams in bulks and invigilate their candidates.

Requirements and Process:

Non-Profit Organizations Exam System Users must sign an MoU to acknowledge and follow PM4NGOs Privacy Policy and Terms of Use.

Benefits:

Access to PM4NGOs Exam System to purchase exams for groups of candidates and monitor their results and progress.

3. Relationship terms and regulations

The overall commitment from PM4NGOs is to provide visibility of the organizations corporate support in promoting Project DPro and other PM4NGOs best practices, guides, certifications, and tools.

The visibility is a benefit offered by PM4NGOs to Sponsoring Partners, Supporting Partners, and Training Partners.

Exam System Users and Authorized Invigilators categories are concessions to purchase exams for groups of candidates and monitor them. These two categories do not preview any visibility or promotion from PM4NGOs.

Becoming a PM4NGOs partner in any of the categories described in this document does not automatically create any legal relationship, foresee any resources or materials exchange, nor establishes any joint project or initiative.

Each project, initiative, contribution, and relationship must be regulated by a specific and comprehensive Memorandum of Understanding or other formal agreement / contract.